



## Admissions

### Admissions in Reception Year

Children may start school during the year in which they become five. All children will be offered a full time place from September but parents may defer their admission or request a part time place providing the child is in full time education by the term after their fifth birthday and by the beginning of the summer term at the latest. In the case of over-subscription, places will be offered in the following order of priority:

*Published admission limit: 15*

1. children with a statement of special educational needs naming the school;
2. children in public care and those previously in public care who have been adopted or are subject to a residence order or special guardianship order who are due to start school;
3. children who are due to start school, living in the area served by the school who have a brother or sister attending the school at the time of their admission;
4. children who are due to start school, living in the area served by the school with no brother or sister at the school;
5. children who are due to start school, living outside the area served by the school who have a brother or sister attending the school at the time of their admission;
6. children who are due to start school, living outside the area served by the school who have no brother or sister at the school.

## **Admissions at Year 7**

*Published admission limit: 97*

Children already in Year 6 at Litcham School will automatically progress to the secondary phase at the start of Year 7. Parents of children in Year 6 (the last year of primary school) at other primary schools are issued with a preference form and other information by the Local Authority. This form must be completed and returned by the specified date.

If there are more requests for places than places available, the Local Authority will admit children in the following order of priority:

1. Children with a statement of special educational needs naming the school;
2. Children in public care and those previously in public care who have been adopted or are subject to a residence order or special guardianship order who are due to transfer;
3. Children who are due to transfer and live in the area served by the school;
4. Children who are due to transfer and live outside the area served by the school who have an older brother or sister attending the school at the time of admission;
5. Children who are due to transfer and live outside the area served by the school but are attending a feeder primary school at the opening date of the admission round;
6. Children who are due to transfer and live outside the area served by the school.

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line 'crow fly' basis, using Ordnance Survey data. If following the application of admission rules and distance, two applicants cannot be separated for a final place at a school, the Local Authority will use random allocation to determine the priority for the remaining place. Arrangements for admission in all other years are managed by the Local Authority (tel: 0344 800 8020).